



# GLE ASSOCIATES, INC.

Architects • Engineers • Environmental Consultants

September 18, 2003

Mr. Robert J. Krickovich  
School Board of Broward County  
1700 SW 14<sup>th</sup> Court  
Fort Lauderdale, FL 33312

**RE: Interior Moisture Intrusion Evaluation  
West Hollywood Elementary School**

GLE Project No.: 03170-18801

Dear Mr. Krickovich:

GLE Associates, Inc. (GLE) has completed the field evaluation of moisture intrusion at West Hollywood Elementary School. The purpose of this evaluation was to determine the general extent of moisture intrusion damage in the walls and ceiling areas within the school in order to develop a Scope of Work for building material removal and possible remediation.

The fieldwork was performed by Mr. Robert B. Greene, CIH, assisted by Mr. John Simmons and Mr. Chris Fidler of GLE, on August 21 and 29, 2003. This letter presents a summary of the project to date.

The field evaluation consisted of the following tasks:

- Interviews with various members of the school staff.
- Walkthrough and visual observations.
- Moisture readings.
- Visual observations of accessible HVAC units, supply and return diffusers.

The purpose of the interviews with various school staff members was to aid GLE in determining the history of previous moisture intrusion. This allowed us to focus our observations in areas of known moisture intrusion.

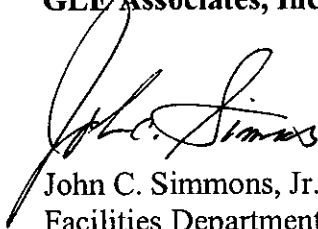
GLE performed a walk-through visual inspection of the entire facility observing walls and ceilings for signs of visible evidence of moisture damage. Areas of visible damage were documented on site drawings. In addition, moisture readings of various building materials were obtained using a Protimeter moisture meter. Facility drawings were utilized in the field to identify areas of concern.

Based on the visual inspection of the facility, the tack board attached to the perimeter walls (immediately adjacent to the exterior walls) throughout the affected areas should be removed to allow for further investigative activities. Attached to this report are project drawings identifying the initial scope of work to be performed in areas of reported occupant complaints. The following rooms were identified for further evaluation: 123, 139, 140, 141, 206, and 514, during this phase of work.

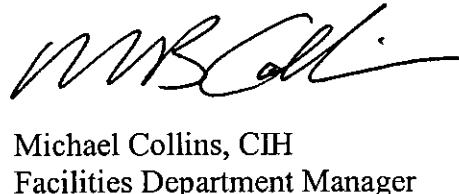
Note, the work associated with the removal of the remaining tack board identified during the assessment of building materials will be presented for your review following the completion of the first phase of response actions outlined in the attached drawings.

GLE Associates, Inc. appreciates the opportunity to provide our services to you. Should you have any questions concerning this matter, or if we may be of further assistance, please contact our office at (954) 968-6414.

Sincerely,  
**GLE Associates, Inc.**



John C. Simmons, Jr.  
Facilities Department Manager



Michael Collins, CIH  
Facilities Department Manager

JCS/MC/kp

## **Project Drawings**

Due to security reasons, the the project drawings (F.I.S.H. map) provided by GLE have been omitted from this report.